



*Saint Vincent and the Grenadines*

# **Government**

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# **DIRECTORY**

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**Version 1.1**

## Contents

Government PBX Operators .....	4
<b>Autonomous Departments</b> .....	4
Commerce and Intellectual Property Office (CIPO) .....	4
Family Court .....	4
House of Assembly .....	4
<i>Magistracy</i> .....	4
Kingstown Magistrate Court .....	4
Civil Registry Department .....	5
Service Commissions Department .....	5
Public Sector Reform Unit (PSRU) .....	5
<b>GOVERNMENT MINISTRIES</b> .....	5
<i>Ministry of Agriculture, Forestry, Fisheries, Rural Transformation, Industry and Labour</i> .....	5
Ministry of Agriculture .....	5
Rural Transformation .....	6
Fisheries Department .....	6
Labour Department .....	6
<i>Ministry of Education, National Reconciliation, Ecclesiastical Affairs and Information</i> .....	7
Ministry of Education .....	7
Agency for Public Information .....	7
Archives .....	8
Curriculum Unit .....	8
Kingstown Library .....	8
<i>Ministry of Finance, Economic Planning, Sustainable Development and Information Technology</i> .....	8
Ministry of Finance .....	8
Treasury Department .....	9
Inland Revenue Department .....	9
Economic Planning & Sustainable Development Division .....	11
Statistical Office .....	12
Department of Telecommunication, Science and Technology .....	12
Information Technology Service Division (ITSD) .....	12
<i>Ministry of Foreign Affairs, Commerce and Trade</i> .....	13
<i>Ministry of Health, Wellness &amp; the Environment</i> .....	13

Ministry of Health .....	13
Medical Stores .....	14
Community Nursing Service.....	14
Central Pharmaceutical Service .....	14
Public Health Department .....	14
Family Planning .....	14
Milton Cato Memorial Hospital .....	15
Rural Hospital and Health Centers.....	15
<i>Ministry of Housing, Informal Human Settlements, Land &amp; Surveys and Physical Planning .....</i>	<i>19</i>
Ministry of Housing.....	19
Physical Planning.....	19
Land & Surveys Department .....	20
<i>Ministry of Legal Affairs .....</i>	<i>20</i>
<i>Ministry of National Mobilisation, Social Development, Family, Gender Affairs, Persons with Disabilities and Youth.....</i>	<i>21</i>
Ministry of National Mobilisation .....	21
Family Affairs Division.....	21
<i>Ministry of National Security, Air and Sea Port Development .....</i>	<i>22</i>
Ministry of National Security .....	22
Energy Unit.....	22
National Emergency Management Office (NEMO).....	22
Her Majesty's Prisons.....	22
Royal Saint Vincent & the Grenadines Police Force.....	22
Electoral Office.....	27
<i>Office of the Prime Ministers .....</i>	<i>27</i>
Office of the Prime Ministers.....	27
Government Printery .....	28
Regional Integration and Diaspora Unit.....	28
<i>Ministry of Transport Works, Urban Development and Local Government .....</i>	<i>28</i>
<i>Ministry of Tourism, Sports and Culture .....</i>	<i>29</i>
Sports and Culture .....	29



## Government PBX Operators

<b>PBX Operator 1</b>	<b>2301</b>
<b>PBX Operator 2</b>	<b>2302</b>

## Autonomous Departments

### Commerce and Intellectual Property Office (CIPO)

CIPO's General Office	4603
Senior Executive Officer	4604
Executive Officer	4605
Senior Clerk	4606

### Family Court

Family Court	6001
Cashier	6003
Senior Executive Officer	6004
Family Council 1	6005
Family Council 2	6006
Family Council 3	6007
Legal Clerk	6008
Typist	6009
Entry Clerk	6010
Enquiry	6011

### House of Assembly

General Office 1	4745
General Office 2	4746

### Magistracy

#### Kingstown Magistrate Court

Reception	5572
Accounts	5575
Senior Executive Officer	5578
Cash Office	5579
General Office	5580
Senior Court Clerk	5581

Civil Registry Department	
Deputy Registrar 1	4635
Deputy Registrar 2	4636
System Administrator	4637
Senior Executive Officer	4638
Land Registry	4639
Registration	4640
Service Commissions Department	
Typist	5271
Senior Assistant Secretary	5272
Training Officer 1	5273
Director of Training	5274
Senior Pension Benefits	5275
Record Room	5276
Training Officer 2	5277
General Office 1	5278
General Office 2	5279
Pension Benefits	5281
Public Sector Reform Unit (PSRU)	
Research Officer 1	5293
Research Officer 2	5294
Reception	5295
Admin Officer 1	5296
Admin Officer 2	5297
GOVERNMENT MINISTRIES	
<i>Ministry of Agriculture, Forestry, Fisheries, Rural Transformation, Industry and Labour</i>	
Ministry of Agriculture	
General Office 1	5301
General Office 2	5302
Minister's Secretary	5303
Senior Assistant Secretary	5307
Senior Agriculture Diversification Officer	5309
Farmer Support Company 1	5310
Farmer Support Company 2	5311
FAO Coordinator	5312

Planning Unit (ID and Data)	5313
Planning Unit (Stats)	5314
Planning Unit	5315
OECS Agricultural Competitiveness Project	5316
Agricultural Planning Officer	5317
Animal Health and Production Division	5318
Seismic Unit 1	5322
Seismic Unit 2	5323
Supervisor of Accounts	5324
Accounts Department	5325
Communications Unit 1	5326
Communications Unit 2	5327
Communications Unit Head	5328
<b>Rural Transformation</b>	
Rural Transformation	5346
Senior Technical Officer	5349
<b>Fisheries Department</b>	
Front Desk	5421
Fisheries Assistant	5422
High Seas Unit	5423
Extension Officer	5425
Quality Assurance & Product Development Officer 1	5426
Senior Quality Assurance & Product Development Officer	5427
Quality Assurance & Product Development Officer 2	5428
Dry Lab	5429
Senior Fisheries Officer Biology & Research Unit	5430
Senior Fisheries Assistant Biology & Research Unit	5431
Library	5432
Data Management Office	5433
Conservation Officer	5434
Senior Assistant Conservation Unit	5435
Conference Room	5436
Public Education	5437
Technical Aid	5438
<b>Labour Department</b>	
Labour Commissioner's Secretary	5463
Deputy Economist	5466

Labour Employment Officer	5467
Senior Labour Officer 1	5468
Senior Labour Officer 2	5469
Senior Labour Officer 3	5470
Labour Officer	5471
Resource Center	5472
Unemployment Bureau	5473
Front Desk	5474
<i>Ministry of Education, National Reconciliation, Ecclesiastical Affairs and Information</i>	
<b>Ministry of Education</b>	
Chief Education Officer's Secretary	3305
Senior Assistant Secretary	3307
Education Assistant Secretary Accounts	3308
Assistant Secretary Admin	3309
PS Secretary	3310
Minister's Secretary	3311
Reprographic Unit 1	3312
Reprographic Unit 2	3313
Admin Unit	3314
Exam Unit	3315
SEO Secondary	3316
SEO Primary 1	3317
SEO Primary 2	3318
SEO Primary 3	3319
SEO Exams	3320
ICT Coordinator	3321
UNESCO Secretary	3322
Assistant Secretary Staffing	3323
National Reconciliation	3324
Examination and Assessment	3325
General Office	3326
School Attendant Officer	3327
Executive Officer	3328
<b>Agency for Public Information</b>	
API General Office	3411
Production Unit	3414
Current Affairs	3415
Technical Department	3416



Executive Officer	3417
Library	3418
<b>Archives</b>	
Librarian	3401
Receptionist	3402
Archivist	3403
Binder's Office	3404
General Office	3405
Records	3406
Reading Room	3407
<b>Curriculum Unit</b>	
Senior Education Officer	3381
Senior Education Officer Early Childhood	3382
Curriculum Department 1	3383
Curriculum Department 2	3384
Guidance Counsellor	3385
Media Unit	3386
Staff Room	3387
Early Learner's Program	3388
Lobby	3389
<b>Kingstown Library</b>	
Receptionist	3342
Clerk	3343
Reference Librarian	3344
Accounts Department	3345
Branch Librarian	3346
IT Unit	3347
Children Librarian	3348
Technical Services	3349
Adult Lending Library	3350
Information Desk	3351
Reference Library	3352
Children Library	3353
<i>Ministry of Finance, Economic Planning, Sustainable Development and Information Technology</i>	
<b>Ministry of Finance</b>	
Front Desk	3501

Executive Officer	3504
Typist	3505
Director General Secretary	3507
Senior Financial Officer	3508
Budget Analyst 2	3509
Budget Analyst 1	3510
Senior Executive Officer	3511
Senior Clerk	3512
Votes Clerk	3513
Establishment Officer	3514
Records 1	3515
Senior Economist	3516
General Area 1	3517
Debt Manager	3518
General Area 2_ Fiscal Advisor	3519
Financial Consultant	3521
Economic Research Policy Unit	3522
Economist 2	3523
Debt Analyst 1	3524
Debt Analyst 2	3525
Records	3526
<b>Treasury Department</b>	
Senior Assistant Secretary	3662
Accountant General's Secretary	3663
Supervisor Salaries	3664
Payroll Unit	3665
SIGFIS Coordinator	3666
Systems Administrator 1	3667
Systems Administrator 2	3668
Cash Office	3669
Internal Audit Unit	3670
Payable Unit	3671
Cash Office Supervisor	3672
Supervisor Accounts and Report	3673
Accountant 2	3674
Front Desk	3675
<b>Inland Revenue Department</b>	
Collection General Area	3540
Collection Licensing & Procedure General Area 1	3541

Collection Licensing & Procedure General Area 2	3542
Deputy Comptroller 1	3543
Deputy Comptroller 2	3544
Secretariat 1	3545
Secretariat 2	3546
File Room	3548
Deputy Comptroller 3	3549
IT Coordinator	3550
VAT Audit	3551
Assistant Comptroller 1	3552
Assistant Comptroller 2	3553
Assistant Comptroller 3	3554
Assistant Comptroller 4	3555
Assistant Comptroller 5	3556
Tax Roll 1	3557
Tax Roll 2	3558
Assistant Comptroller vi	3559
Audit Office	3560
Data Capture Return Processing 1	3561
Data Capture Return Processing 2	3562
Data Capture Return Processing 3	3563
Legal Officer	3564
Admin and Refund Unit	3565
Senior Assistant Comptroller 3	3566
Senior Assistant Comptroller 4	3567
Senior Assistant Comptroller 5	3568
License Officer	3570
Senior Assistant Comptroller 1	3571
IT Room SIGTAS	3572
IT Hardware	3573
Cashier Supervisor	3574
Senior Assistant Comptroller 3	3575
<i>Revenue Offices</i>	
Barrouallie Revenue Office	3707
Bequia Revenue Office	3708
Canouan Revenue Office	3709
Georgetown Revenue Office	3710
Union Island Revenue Office	3711
District Council Office	3712

<i>Valuation Department</i>	
Receptionist	3726
General Office	3727
Valuation Officer 1	3728
Valuation Officer 2	3729
Senior Valuation Officer	3730
Technical Assistant	3731
Administrative Cadet	3732
Server Room	3733
<i>Economic Planning &amp; Sustainable Development Division</i>	
Senior Assistant Secretary	3603
CARCIP Project Coordinator	3604
Senior Executive Officer	3606
Accounts	3607
Director's Secretary	3608
Project Officer 1	3609
Economist 2	3610
Social Policy Coordinator	3611
Project Officer ii	3612
Project Officer iii	3613
Economist 1	3614
Senior Economist	3615
CARCIP Project Manager	3616
CARCIP Grants Manager	3617
Economist ii	3618
Director Sustainable Development Unit	3619
Sustainable Development Unit Officer	3620
Ozone Officer	3621
Administrative Cadet	3622
Project Office 11th EDF	3623
Economist 3	3624
Assistant Secretary	3625
Economist IV	3626
Financial Management Accountant (FMA)	3627
Project Management Engineer's Room	3628
Central Planning Engineer	3629
Contract Manager's Assistant	3630
Procurement Officer	3631
Project Manager	3632
Reception	3633

Project Officer iv	3634
Accounts Clerk	3635
Clerk	3636
Accountant Financial Analyst	3637
System Administrator	3638
<b>Statistical Office</b>	
Statistician 1	3639
Statistician 2	3640
Statistician 3	3641
General Office 1	3644
General Office 2	3645
<b>Department of Telecommunication, Science and Technology</b>	
Science and Technology Research Officer	3686
General Area	3687
Senior Economist	3688
Zero Hunger Accountant	3689
Zero Hunger Project Officer	3690
Telecommunication Receptionist	3692
Assistant Secretary	3693
Science and Technology Coordinator	3695
Industry Economist 1	3696
Industry Economist 2	3697
Industry Officer	3698
<b>Information Technology Service Division (ITSD)</b>	
Front Desk	2200
Network Administrator 1	2203
Network Administrator 2	2204
Network Administrator 3	2205
Assistant Director 1	2206
Assistant Director 2	2207
Web Developers 1	2208
Media Unit	2209
Help Desk	2210
Conference Room	2211
Senior Technician	2212
Executive Officer	2213
Server Room	2214
Web Developers	2215

<i>E-Gov Unit</i>	
Meeting Room	3591
Project Manager	3592
Server Room	3593
Developers	3594
Developers 2	3595
Project Coordinator	3596
<i>Ministry of Foreign Affairs, Commerce and Trade</i>	
Senior Assistant Secretary	3803
Minister's Secretary	3804
Director Foreign Policy	3805
Protocol	3806
Foreign Service Office	3807
Bilateral Unit	3808
Accounts	3809
Trade Officer 1	3811
Trade Officer 2	3812
Trade Officer 3	3813
Trade Officer 4	3814
Trade Officer 5	3815
Trade Officer vi	3816
Intl. Trade Head Officer	3817
Intl Trade Officer 1	3818
Intl Trade Officer 2	3819
Multilateral Head Officer	3820
Multilateral Unity	3821
Trade Officer 2 Economics	3822
Multilateral Trade Officer	3823
Admin Officer 1	3824
Admin Officer 2	3825
Executive Officer	3826
Receptionist	3827
Typist	3828
Consular Unit	3829
<i>Ministry of Health, Wellness &amp; the Environment</i>	
Ministry of Health	
IT Unit	4001

Chief Health Planner	4002
Secretariat	4003
Administrative Officer	4004
Chief Nursing Officer	4008
Senior Assistant Secretary Accounts	4009
Admin Office Accounts	4010
Accounts	4011
Consultant	4012
Planning Unit	4013
Drug inspector	4014
Epidemiologist	4015
Chief Health Educator	4016
Administrative Officer	4017
General Office 1	4018
Chief Nutritionist	4019
Nutrition Office	4020
Senior Assistant Secretary Admin	4021
<b>Medical Stores</b>	
Manager	4531
General Office	4532
<b>Community Nursing Service</b>	
Senior Nursing Officer	4550
Secretary	4551
<b>Central Pharmaceutical Service</b>	
Chief Pharmacist	4537
Senior Pharmacist 2	4539
<b>Public Health Department</b>	
Chief Environmental Health Officer	4557
General Office	4558
Conference Room	4559
Senior Environmental Officer	4560
Vector Control Unit	4561
Public Health Reception	4563
<b>Family Planning</b>	
Co-Ordinator	4545

<b>Milton Cato Memorial Hospital</b>	
Operator 1	4031
Hospital Admin Sec	4051
Admin CQI	4054
Infection Control Unit	4057
Admin Sec	4061
Front Desk	4262
<b>Rural Hospital and Health Centers</b>	
<i>Chateaubelair Health Center</i>	
Nurse Station	4263
Doctors Office 1	4266
Doctors Office 2	4267
Nurse Station 2	4268
<i>Port Elizabeth Hospital</i>	
Nurse Station	4290
A&E	4291
Nurse Office	4292
Dental	4293
Doctor Office	4294
<i>Stubbs Polyclinic</i>	
Dentistry	4218
Physiotherapy	4219
Front Desk	4221
Doctors Office 2	4223
HIV Room	4226
<i>Union Island Health Center</i>	
Doctors Office 1	4301
Doctors Office 2	4302
Pharmacy	4303
Nurse Office 1	4304
Nurse Office 2	4305
Dentistry	4306
Doctors Quarters	4307
<i>District Clinics</i>	



Kingstown Clinic	
Doctor Office 1	4201
Doctor Office 2	4202
Nurse Station 1	4203
Nurse Station 2	4204
Nurse Station 3	4205
Front Desk	4206
Pharmacy	4207
Supervisor	4208
Sion Hill Clinic	
Doctor Office	4209
Nurse Station	4210
Belair Clinic	
Doctor Office	4211
Nurse Station	4212
Calliaqua Clinic	
Doctor Office	4213
Front Desk	4214
Nurse Station	4215
Enhams Clinic	
Doctor Office	4216
Nurse Station	4217
Biabou Clinic	
Front Desk	4229
Nurse Office	4230
Calder Clinic	
Doctor Office	4232
Nurse Station	4233
Richland Park Clinic	
Doctor Office	4234
Nurse Station	4235
Evesham Clinic	

Doctor Office	4236
Nurse Station	4237
Lowmans Windward Clinic	
Doctor Office	4238
Nurse Station	4239
Greiggs Clinic	
Doctor Office	4240
Nurse Station	4241
Colonaire Clinic	
Doctor Office	4242
Nurse Station	4243
Diamond Village Clinic	
Doctor Office	4244
Nurse Station	4245
Park Hill Clinic	
Doctor Office	4246
Nurse Station	4247
South Rivers Clinic	
Doctor Office	4248
Nurse Station	4249
Byera Clinic	
Doctor Office	4250
Nurse Station	4251
Georgetown Clinic	
Doctor Office	4252
Nurse Station	4253
Fancy Clinic	
Doctor Office	4254
Nurse Station	4255
Owia Clinic	

Doctor Office	4256
Nurse Station	4257
Sandy Bay Clinic	
Doctor Office	4258
Nurse Station	4259
Overland Clinic	
Doctor Office	4260
Nurse Station	4261
Spring Village Clinic	
Doctor Office	4270
Nurse Station	4271
Rose Hall Clinic	
Nurse Station	4272
Doctor Office	4273
Coulls Hill Clinic	
Doctor Office	4274
Nurse Station	4275
Troumaca Clinic	
Doctor Office	4276
Nurse Station	4277
Barrouallie Clinic	
Doctor Office	4278
Nurse Station	4279
Layou Clinic	
Doctor Office	4280
Nurse Station	4281
Retreat Clinic	
Nurse Station	4282
Doctor Office	4283
Clare Valley Clinic	

Doctor Office	4284
Nurse Station	4285
Campden Park Clinic	
Doctor Office	4286
Nurse Station	4287
Port Elizabeth Clinic	
Doctor Office	4288
Nurse Station	4289
Paget Farm Clinic	
Doctor Office	4295
Nurse Station	4296
Mayreau Clinic	
Doctor Office	4297
Nurse Office	4298
Canouan Clinic	
Doctor Office	4299
Nurse Station	4300
Ashton Clinic	
Doctor Office	4308
Nurse Station	4309
<i>Ministry of Housing, Informal Human Settlements, Land &amp; Surveys and Physical Planning</i>	
Ministry of Housing	
Assistant Secretary	4682
Chief Technical Officer	4683
Executive Officer	4684
Project Accounts Officer	4685
Rehab	4686
Development Officer	4687
Housing	4688
Senior Assistant Secretary	4689
Physical Planning	

Executive Officer	4701
Clerk/Typist	4702
Administration	4703
Development Control	4704
Planning Officer 1	4706
Planning Officer 2	4707
Assistant Secretary	4708
Planning Technician	4709
Front Desk	4710
GIS Unit	4711
<b>Land &amp; Surveys Department</b>	
Reception	4721
Chief Surveyor	4722
Assistant Secretary	4723
Cash Office	4724
Land Management Officer	4725
Land Management Unit	4726
Surveyors	4727
Drawing Section	4729
Accounts	4730
Vault	4731
<b><i>Ministry of Legal Affairs</i></b>	
Assistant Secretary	4647
Crown Counsel I	4648
Crown Counsel ii	4649
Legal Drafter 1	4651
Legal Drafter 2	4652
Admin Officer	4653
Crown Counsel iii	4654
Parliamentary Counsel	4655
Crown Counsel iv	4656
Crown Counsel v	4657
Office Attendant	4658
Crown Counsel vi	4659
Solicitor General	4660
Legal Affairs	4661
AG's Sec	4662
Crown Counsel vii	4663

Typist	4664
Senior Executive Officer	4665
<i>Ministry of National Mobilisation, Social Development, Family, Gender Affairs, Persons with Disabilities and Youth</i>	
<b>Ministry of National Mobilisation</b>	
Minister's Secretary	3860
Senior Assistant Secretary	3862
Communication & Marketing	3864
Economist	3865
Community Development Division	3866
Supervisor Community Development Division	3867
Director Social Development	3868
Gender Affairs 1	3869
Gender Affairs 2	3870
Gender Affairs Coordinator	3871
Assistant Secretary	3872
Records	3873
SEO Records	3874
Deputy Director Family Services	3875
Accounts 1	3876
Accounts 2	3877
<b>Family Affairs Division</b>	
General Office	3901
Family Affairs	3902
Case Worker 1	3903
Social Worker	3904
Case Worker 2	3906
Case Worker 3	3907
Case Worker 4	3908
Case Worker 5	3909
Case Worker 6	3910
Case Worker 7	3911
Deputy Director	3912
Case Worker 8	3913
Maintenance 1	3914
Director Child Development	3915

<i>Ministry of National Security, Air and Sea Port Development</i>	
<b>Ministry of National Security</b>	
General Office	4771
Senior Assistant Secretary	4772
<b>Energy Unit</b>	
Energy Unit	5074
<b>National Emergency Management Office (NEMO)</b>	
Reception	5111
Secretary	5113
IT Office	5115
Training Officer	5116
Office 1	5117
Office 2	5118
Office 3	5119
Radio Room 1	5120
Radio Room 2	5121
Radio Room 3	5122
Library	5123
Emergency Operations Centre 1	5124
Emergency Operations Centre 2	5125
<b>Her Majesty's Prisons</b>	
Accounts	5162
Workshop	5163
Gate	5164
Assistant Supervisor of Prison	5165
Chief Prison Officer	5166
None Commissioned Officer	5167
Supervisor of Prisons 2	5168
Welfare	5169
Reception	5170
General Office	5171
Outer Gate	5172
Officer's Quarters	5173
<b>Royal Saint Vincent &amp; the Grenadines Police Force</b>	
Police Operator 1	4801

Police Operator 2	4802
Police Operator 3	4803
Telecom Workshop 2	4806
Telecom Workshop 3	4807
Welfare 1	4808
Welfare 2	4809
Officers Lounge 1	4810
Officers Lounge 2	4811
Storeroom	4812
Kingstown Fire Station Office 1	4813
Divisional Office Secretary	4814
CRO Office	4815
DCP	4818
Fire Dorm Kingstown	4819
Public Relations	4820
Public Relations Reception	4821
Public Relations General Office	4822
Officer IC Public Relation	4823
Officer IC Fire Kingstown	4824
IT Department 1	4825
IT Department 2	4826
Exabit Officer CID	4827
NCO 2nd IC IT	4828
Interpol Kingstown	4829
CPS Office	4830
NCO IC Office	4831
Officer IC CPS	4832
Station Office CPS	4833
NCO IC Station Office	4834
Criminal Records Office	4835
CID 1	4836
CID 2	4837
Officer IC CID	4838
2nd Officer IC CID	4839
CRO Research Room	4851
CID Enquiry Room	4856
NCO IC IT	4857
CID Rest Room	4858
Inspector IC CID	4859
Special Branch Secretarial	4860
Special Branch Office 1	4861



Officer IC Special Branch	4862
Special Branch Office 2	4863
Executive Officer Commissioner's Office	4864
Commissioner Secretary	4865
Salary Clerk 1	4867
Salary Clerk 2	4868
Accounts Department	4869
Admin General Office	4870
Chief Clerk	4871
Officer IC Administration	4872
Assistant Secretary	4873
Conference Room	4874
Scholarship Fund	4875
Major Crime Unit General Office	4876
Inspector IC Major Crime Unit	4877
Accreditation Unit	4878
Special Branch Interview Room	4879
SOP IC RRU	4880
Officer IC Grenadines	4881
Transport/Traffic General Office	4882
Transport/Traffic Secretary	4883
Officer IC Transport/Traffic	4884
Inspector IC Transport/Traffic	4885
Transport Office	4886
HR General Office	4887
Inspector IC HR	4888
Process Office	4889
Female Dormitory	4890
Male Dormitory	4891
Traffic Dormitory	4892
CID Dormitory	4893
<i>Police Stations</i>	
<i>Questelles</i>	
Questelles	4925
Questelles Station Officer	4926
Questelles CID	4927
Questelles NCO IC	4928
Questelles Human Trafficking	4929
Questelles Sexual Offence Unit	4930
Questelles DARE	4931

Questelles Conference Room	4932
Sandy Bay	
Sandy Bay Station Office	4933
Sandy Bay Male Dorm	4934
Sandy Bay NCO Dorm	4935
Sandy Bay NCO	4936
Georgetown	
Georgetown Station Office	4937
Georgetown Officer IC	4938
Georgetown Sec	4939
Georgetown Inspector IC	4940
Georgetown FIRE	4941
Mesopotamia	
Mesopotamia Station Office	4942
Mesopotamia NCO	4943
Mesopotamia Records Room	4944
Layou	
Layou Station Office	4945
Layou NCO	4946
Barrouallie	
Barrouallie Station Office	4947
Barrouallie NCO	4948
Barrouallie Officer IC	4949
Barrouallie Inspector Office	4950
Barrouallie Sec	4951
Barrouallie Dorm	4952
Barrouallie FIRE	4953
Chateaubelair	
Chateaubelair Station Office	4954
Chateaubelair Inspector Office	4955
Chateaubelair Officer IC	4956
Chateaubelair Dorm	4957
Port Elizabeth	

Port Elizabeth Station Office	4958
Port Elizabeth NCO	4959
Canouan	
Canouan Station Office	4960
Canouan NCO	4961
Canouan Inspector Office	4962
Calliaqua	
Calliaqua Station Office	4963
Calliaqua Officer IC	4964
Calliaqua 2nd Officer IC	4965
Calliaqua Sec	4966
Calliaqua Corridor	4967
Calliaqua CID	4968
Calliaqua Inspector IC CID	4969
Calliaqua Police House	4970
Biabou	
Biabou Station Office	4971
Biabou NCO IC	4972
Biabou 2nd NCO IC	4973
Biabou Corridor	4974
Colonarie	
Colonarie Station Office	4975
Colonarie NCO	4976
Colonarie	4977
Mustique	
Mustique Station Office	4978
Mustique NCO	4979
Stubbs	
Stubbs Station Office	4980
Stubbs NCO	4981
Stubbs Dorms	4982
Owia	
Owia Station Office	4983
Owia NCO	4984

Owia Dorms	4985
<i>Vermont</i>	
Vermont Station Office	4986
Vermont NCO	4987
Vermont Rec Room	4988
<i>Spring Village</i>	
Spring Village Station Office	4989
Spring Village NCO	4990
<i>Rose Hall</i>	
Rose Hall Station Office	4991
Rose Hall Rec Room	4992
<i>Paget Farm</i>	
Paget Farm Station Office	4993
Paget Farm NCO	4994
<i>Union Island</i>	
Union Island Station Office	4995
Union Island NCO	4996
<i>RRU</i>	
Layout Office Station Office	4999
RRU Bequia Station Office	5000
RRU Union Island Station Office	5003
RRU Union Island	5004
RRU Chateaubelair RRU	5005
<i>Electoral Office</i>	
Secretary	5061
System Admin	5063
Accounts	5064
<i>Office of the Prime Ministers</i>	
Office of the Prime Ministers	

PM's Executive Secretary	4752
PM's Executive Assistant	4753
Senior Assistant Secretary	4755
Assistant Secretary	4756
Communication Consultant	4757
Press Secretary	4758
National Security Advisor	4759
Office of the Prime Minister	4760
Director of Special Projects	4762
PMO's General Office	4763
Government Printery	
Printing Officer	5146
Asst Printing Officer	5147
Quality Control and Production	5148
Computer Room	5149
Darkroom	5150
Binary and Press Room	5151
General Office	5152
Regional Integration and Diaspora Unit	
Research Officer	3648
RIDU	3649
<i>Ministry of Transport, Works, Urban Development and Local Government</i>	
PS Secretary	3946
Minister's Sec	3947
Senior Assistant Secretary	3948
Transport Officer	3949
Land Transport Unit	3950
Senior Executive Officer Finance Unit	3951
Assistant Secretary	3952
Chief Engineer Jr Clerk	3955
Project Officer 1	3956
Engineer Office 1	3957
Senior Technical Officer 1	3958
Senior Technical Officer 2	3959
Senior Quantity Surveyor	3960

Quantity Surveyor 2	3961
Architect 1	3962
Architect 2	3963
Project Coordinating Unit Engineer 1	3964
Project Coordinating Unit Engineer 2	3965
Project Coordinating Unit Engineer 3	3966
Secretary Project Coordinating Unit	3967
Quantity Surveyor Department	3968
Reference Library	3969
Local Government Office	3970
Electrical Inspectorate	3971
Assistant Chief Electrical Inspectorate	3972
Chief Electrical Inspectorate	3973
Security Department	3974
Executive Officer	3975
Engineer Office 2	3976
Structural Engineer	3977
Engineer Office 3	3978
Engineer Office 4	3979
Drawing Office	3980
Senior Technical Officer 3	3981
Project Implementation Management Unit	3982
<i>Ministry of Tourism, Sports and Culture</i>	
Sports and Culture	
Sports General Office	3454
Culture Front Desk	3456
Cultural Officer	3457
Culture Admin Officer	3458
Culture Dance Officer	3459
Culture Drama Officer	3460
Culture Research Officer	3461