

**Saint Vincent and the Grenadines’
OECS DATA FOR DECISION MAKING PROJECT (DDMP)**

Request For Expressions of Interest for Consulting Services

ASSIGNMENT TITLE: Procurement Officer | REFERENCE No.: SVG-DDMP-CS-INDV-2

Saint Vincent and the Grenadines (SVG) has received financing from the International Development Association (World Bank) towards the cost of the OECS Data for Decision Making Project (DDMP) (the Project). The Government of SVG (GoSVG) intends to hire a Procurement Officer to provide assistance to the Director of Economic Planning through his designate, the OECS DDMP Project Coordinator, in all contracts and procurement related matters, and provide contract management and contract execution supervision services for the various components of the Project.

The position of Procurement Officer is a contracted full-time staff position. Work will be performed at the office of the Project Implementation Unit (PIU), Ministry of Finance, Economic Planning and Information Technology located in Saint Vincent and the Grenadines.

The Officer will liaise closely with the relevant line ministries and departments within the GoSVG and with the World Bank’s project team. S/He will assist the Project Coordinator and shall be responsible for executing all procurement activities to be financed by the project, including bidding, selections and contract management and all other aspects of the OECS DDMP’s operations.

The detailed Terms of Reference (TOR) for the assignment can be found at the following link:
https://www.gov.vc/images/RequestForExpressionsofInterest/SVG_DDM_Project_Procurement_Officer_FINAL.pdf

The Ministry of Finance, Economic Planning and Information Technology now invites eligible Consultants to indicate their interest in providing the Services. Qualifications and experience include, inter alia, the following:

- A bachelor’s degree in management, accounting, economics or a relevant field
- Specific training in procurement and/or project management would be an asset
- Demonstrated experience with donor programmes and knowledge of procurement procedures used by multilateral or bilateral donors (for e.g. The World Bank, Caribbean Development Bank and the European Union) would be an asset.
- Three (3) years’ experience in procurement and/or contract management of projects.
- Prior work in the public sector would be an asset.

A Consultant will be selected in accordance with the World Bank’ Procurement Regulations for IPF Borrowers dated November 2020. Further information can be obtained at the address below during the hours 9:00 to 15:30 hours.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by e-mail) by **Friday, June 30, 2023**.

Director of Economic Planning
Ministry of Finance, Economic Planning and Information Technology
First Floor, Administrative Building
Bay Street
Kingstown
Saint Vincent and the Grenadines
E-mail: cenplan@svgcpd.com and nmcdowall@svgcpd.com