

**REQUEST FOR EXPRESSIONS OF INTEREST  
(CONSULTING SERVICES– INDIVIDUAL SELECTION)**

***ST. VINCENT AND THE GRENADINES*  
HUMAN DEVELOPMENT SERVICE DELIVERY PROJECT  
Credit No.:IDA-60600 VC**

**Assignment Title: ADMINISTRATIVE OFFICERS FOR IN-SERVICE TEACHER TRAINING**

**Reference No. SVG-HDSD-CS-INDV-85**

**Saint Vincent and the Grenadines** has received financing from the World Bank toward the cost of the **Human Development Service Delivery (HDSD) Project** and intends to apply part of the proceeds for consulting services. The consulting services (“the Services”) include **Administrative Officers** to provide administrative and organisational support to the **Ministry of Education and National Reconciliation** in the facilitation of In-Service Teacher Training activities.

The **Economic Planning Division** within the **Ministry of Finance, Economic Planning, and Information Technology**, now invites eligible Individual Consultants to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and experience to perform the Services. Required qualifications and experience to perform the Services may be found in the consultancy’s detailed Terms of Reference.

An Individual Consultant will be selected in accordance with the Open Competitive Selection of Individual Consultants method set out in the Procurement Regulations. Further information can be obtained at the address below during the office hours of 9:00am to 3:30pm.

Expressions of Interest inclusive of curriculum vitae must be delivered in a written form to the address below **(in person, or by e-mail)** no later than **Friday, 3<sup>rd</sup> February, 2023**.

**Attn: Mr. Recardo Frederick  
Director of Economic Planning Development Division  
1st Floor, Administrative Building  
Bay Street, Kingstown  
Saint Vincent and the Grenadines  
Tel: 784-457-1746 / 784-457-2182**  
Email to: [cenplan@svgcpd.com](mailto:cenplan@svgcpd.com) and [edfpmcu@svgcpd.com](mailto:edfpmcu@svgcpd.com)  
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