

REVISED ON OCTOBER 20, 2020

INVITATION FOR BIDS (IFB)

Issuing date: September 23, 2020

Name of Country: Saint Lucia

Name of Project: Disaster Vulnerability Reduction Project

Brief Description of the Information System: Centralized Core Banking System (CCBS)

Loan Number: Loan #5493-LC, SCF Loan # TF017101, SCF Grant # TF017143

IFB Title: Centralized Core Banking System (CCBS) for the Saint Lucia Development Bank

IFB Number: SLU-DVRP-CCBS- 01-ICB-16

1. This Invitation for Bids (IFB) follows the General Procurement Notice (GPN) for this project that appeared in UNDB online on November 12, 2014. Updated September 2, 2020
2. Saint Lucia *has received* a *loan, credit and Grant* from the *Climate International Development Association* toward the cost of *the Disaster Vulnerability Reduction Project*, and it intends to apply part of the proceeds of this *loan, credit and Grant* to payments under the agreement(s) resulting from this IFB: *Centralized Core Banking System (CCBS) for the Saint Lucia Development Bank (SLDB)*.
3. The *Department of Economic Development, Transport and Civil Aviation* serves as the implementing agency for the project and now invites sealed bids from eligible Bidders for the supply and installation of *a Centralized Core Banking System (CCBS) based on a Commercial-Off-The-Shelf (COTS) modular IT system with configuration and parameterization including the following modules:*¹
 - 1) AP (Accounts Payable)
 - 2) AR (Accounts Receivable)
 - 3) FA (Fixed Assets)
 - 4) GL (General Ledger)
 - 5) LO (Loan Origination)
 - 6) LCO (Limits and Collateral)
 - 7) KYC-AML-Risk (Know-Your-Customer, Anti-Money Laundering, Risk)
 - 8) TF, LC and BG - Trade Finance/Services (Forfaiting/Factoring, Letters of Credit, Document Collection) and BG (Bank Guarantees)
 - 9) FX (Foreign Exchange)

¹ *Some of the modules (e.g., PORTAL, CMS) can be developed as “custom software” in case these are not a part of the proposed integrated commercial package solution.*

- 10) FAS (Financial Assets)
- 11) SACM (Security, Access and Channel Management)
- 12) TL (Teller Services)
- 13) ES/DMS E-Services (Electronic/Online services)
- 14) PORTAL (internal communications and support)
- 15) CMS (Content Management System/DMS)

Due to the COVID-19 situation, the Supplier and Purchaser may experience difficulties in carrying out consultation, analysis, development and test activities on site. To mitigate these difficulties, Bidders may carry these activities off site and use video conferencing (Zoom or similar) and team collaboration software such as Microsoft Teams to facilitate the delivery of the solution. Bidders are advised to visit the GOSL website at <https://www.stlucia.org/en/covid-19/> for travel protocols to Saint Lucia.

The Supplier will be required to provide training to personnel of the SLDB, carry out testing and maintenance and warranty Services following Post acceptance of the system. The supply and installation should be completed within eleven (11) months from the notification of award of contract.

4. Bidding will be conducted using the National Competitive Bidding (NCB) procedures specified in the World Bank's Guidelines: Procurement under IBRD Loans and IDA Credits, edition of World Bank's Guidelines: Procurement of Goods, Works and Non-Consulting Services under IBRD Loans and IDA Credits & Grants by World Bank Borrowers dated January 2011 (and revised July 2014) ("Procurement Guidelines"), and is open to all Bidders eligible as defined in these Guidelines, that meet the following minimum qualification criteria

Qualification requirements for Bidders are:

- (i) Average Annual Turnover in each of the three years preceding bid submission (2017, 2018, 2019) shall be a minimum of United States seven hundred and fifty thousand dollars (USD750,000.00).

In case of a Joint Venture all partners combined must meet the requirements,

Each partner must meet at least twenty-five (25%) of the requirements

One Member must meet 40% of the requirement

- (ii) The Bidder shall submit audited financial statements or other financial statements acceptable to the Purchaser for the last three years (2017, 2018, 2019) and must demonstrate the current soundness of the Bidder's financial position and indicate its prospective long-term profitability.
- (iii) Manufacturer(s) Authorization using the sample found in Section VII of the Bidding Document

- (iv) Quality Statement of Information technologies and Software must hold ISO9000 series certification for process control. The Bidder shall provide copy of certificate of conformity issued by certification bodies;
- (v) The Bidder shall have experience in delivering training of Purchasers' staff under contract for Supply and Installation of Core Banking for public agencies, similarly sized development banks.

Specific Qualification Requirements for Bidders are:

During the past seven (8) years (2012-2019), the Bidder must have successfully completed as a management or prime contractor or a Joint Venture partner at least one (1) contract involving design, installation, technical support and training of the following core banking and associated modules including:

- (i) AP (Accounts Payable)
- (ii) AR (Accounts Receivable)
- (iii) FA (Fixed Assets)
- (iv) GL (General Ledger)
- (v) LO (Loan Origination)
- (vi) LCO (Limits and Collateral)
- (vii) KYC-AML-Risk (Know-Your-Customer, Anti-Money Laundering, Risk)
- (viii) TF, LC and BG - Trade Finance/Services (Forfaiting/Factoring, Letters of Credit, Document Collection) and BG (Bank Guarantees)
- (ix) FX (Foreign Exchange)
- (x) FAS (Financial Assets)
- (xi) SACM (Security, Access and Channel Management)
- (xii) TS (Teller Services)
- (xiii) E-Services (Electronic/Online services)
- (xiv) Portal (internal communications and support)
- (xv) CMS (Content Management System)

The Bidder must submit operational acceptance certificates and contact information of clients from whom the references could be taken or whom the Purchaser may, where necessary, request information from to familiarize themselves with the systems put into operation by the Bidder.

- 5. The attention of prospective Bidders is drawn to (i) the fact that they will be required to certify in their bids that all software is either covered by a valid license or was produced by the Bidder and (ii) that violations are considered fraud, which can result in ineligibility to be awarded this or future World Bank-financed contracts.
- 6. Interested eligible bidders may obtain further information from Project Coordinator, Project Coordination Unit, Department of Economic Development Transport & Civil Aviation, 2nd Floor Finance Administrative Centre, Pointe Seraphine, Castries, Saint Lucia, email chmathurin@gosl.gov.lc and inspect the bidding documents during office hours from 0900

hours (9:00am) to 1500 hours (3:00 pm) daily from Monday to Friday at the address given below (*) from September 21, 2020.

7. A pre-bid meeting which potential bidders may attend will be held on *October 8, 2020*. Bidders may engage in the pre-bid meeting via Zoom. The link to the Zoom online pre-bid meeting will be provided to those Bidders who obtained the bidding documents
8. A complete set of bidding documents in *English* may be purchased by interested eligible bidders upon the submission of a written application to the address below and upon payment of a nonrefundable fee of Eastern Caribbean one hundred dollars (XCD100.00). The method of payment will be by certified cheque, or telegraphic Bank transfer to Bank of Saint Lucia (Account # 901367740, Swift Code: bosllc) payable to the Disaster Vulnerability Reduction Project. The document will be sent by Courier to bidders overseas.
9. Bids must be delivered to the address below (**) on or before, ***November 11, 2020 at 9:30 a.m.*** (0930 hours on or before). Due to the COVID-19 pandemic Bidders may submit Bids electronically in the form of an encrypted or password-protected document to **saintluciacontractprocurement@govt.lc**. In case of encrypted bids, the bidder should indicate that the Chairperson of the Central Tenders Board may open the bid and the "password key" for opening the bid. Bids cannot be opened before the time of bid submission and opening

The password key for password-protected bids must be sent within one (1) hour **after** the bid submission deadline to **saintluciacontractprocurement@govt.lc**; Bid submissions are made via PDF formats only and submitted as one document with a size limit of 25MB.

Late bids will be rejected. Bids will be opened publicly in the presence of the bidders' designated representatives and anyone who choose to attend at the address below (***) on ***November 11, 2020 at 10:00 a.m.*** (1000 hours) Saint Lucia time. Bidders may witness the bid opening via ***video conferencing (Zoom or similar)***. The link to the online meeting will be provided to Bidders.

Bids need to be secured by a Bid Securing Declaration.

The address(es) referred to above is(are):

*The Project Coordinator (**For clarification and Pre-Bid Meeting**)

Disaster Vulnerability Reduction Project

Department of Economic Development, Transport and Civil Aviation

2nd Floor Finance Administrative Centre

Point Seraphine, Castries, Saint Lucia

Telephone: 758-468-2413/20

Email: slupcu@gosl.gov.lc

****The Secretary (Submission of Bids)**

Central Tenders Board

Department of Finance

2nd Floor Finance Administrative Centre

Point Seraphine

Castries, Saint Lucia

Or electronically to : **saintluciactbprocurement@govt.lc**

*****Meeting of the Central Tenders Board (Opening of Bids)**

Central Tenders Board

Department of Finance

3rd Floor Finance Administrative Centre

Point Seraphine

Castries, Saint Lucia