

SPECIFIC PROCUREMENT NOTICE

SAINT VINCENT AND THE GRENADINES
DIGITAL TRANSFORMATION PROJECT
IDA-66910

Contract Title: Promotional Items for the Digital Transformation Project

Reference No.: SVGCARDTP-G-RFQ-6

1. The Government of Saint Vincent and the Grenadines has received financing from the World Bank toward the cost of the Caribbean Regional Digital Transformation Project and intends to apply part of the proceeds toward payments under the contract for Promotional Items for the Digital Transformation Project.
2. The vision of the Ministry of Finance, Economic Planning and Information Technology now invites sealed quotations from eligible bidders for branded promotional items including 50 umbrellas; 100 mugs, 500 reusable shopping bags, 2500 pens, 50 journals, 15 embroidered Oxford shirts, 15 polo shirts and 1 retractable banner.

Qualifications requirements are as follows:

Experience and Technical Capacity: The Bidder shall furnish documentary evidence to demonstrate that it meets the following experience requirement(s):

- i. The bidder must have experience in the field of supplying goods similar to the goods in the bid for a period of at least three years prior to the deadline for submission. If the bidder is a Joint Venture (JV), the member in charge should meet these requirements.
 - ii. The bidder shall submit reference lists for successfully completed contracts totalling at least EC\$50,000 over the last eight (8) years.
3. Bidding will be conducted through the Request for Quotations procedures as specified in the World Bank's Procurement Regulations for IPF Borrowers ("Procurement Regulations"), and is open to all eligible bidders as defined in the Procurement Regulations. In addition, please refer to paragraphs 3.14 and 3.15 setting forth the World Bank's policy on conflict of interest.]
 4. Interested eligible bidders may obtain further information from the address below and inspect the bidding documents during office hours *i.e.* 8:30 am to 3:30 pm at the same address, given below.
 5. A complete set of bidding documents in English may be obtained by interested eligible bidders upon the submission of a written application to the address below. The document will be sent by email.
 6. Quotations must be delivered to the address below on or before **Thursday, December 22, 2022 at 2:00 pm local time**. Electronic bidding will be permitted – quotations may be sent to procurement@gov.vc. Quotations submitted via email shall be sent as a locked PDF file with the password submitted in a separate email no earlier than 10 minutes after the submission deadline. Quotations will be publicly opened in the presence of the bidders' designated representatives and anyone who choose to attend at the address below on **Thursday, December 22, 2022 at 2:10 pm local time**.

All quotations must be accompanied by a Bid Securing Declaration.

The address(es) referred to above are as follows:

<p>Address for Further Information, Inspection of and Requesting Bidding Documents and Clarifications</p> <p>Digital Transformation Project Ministry of Finance, Economic Planning, etc. 2nd Floor, Administrative Building Bay Street, Kingstown, St. Vincent and the Grenadines</p> <p>jquow@svgcpd.com wgeorge@gov.vc anson.latchman@gov.vc office.finance@gov.vc</p>	<p>Address for Submission and Opening of Quotations</p> <p>The Chairman Central Supplies Tenders Board Ministry of Finance, Economic Planning, etc. 2nd Floor, Administrative Building Bay Street, Kingstown St. Vincent and the Grenadines</p> <p>Via email to procurement@gov.vc</p>
--	---