

# **REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – FIRMS SELECTION)**

## **SAINT VINCENT AND THE GRENADINES HUMAN DEVELOPMENT SERVICE DELIVERY PROJECT**

Credit No.: IDA-60600

**Assignment Title: Consultancy for In-service Teacher Training**

**Reference No.: SVG-HDSD-CS-QCBS-1**

The **Government of Saint Vincent and the Grenadines** has received financing from the World Bank toward the cost of the Human Development Service Delivery Project, and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) includes designing, in consultation with the Ministry of Education (MoE), an evidence-based in-service teacher training programme to complement and build upon existing teacher professional development initiatives; building the capacity of the MoE to deliver training; ensuring coherency between the training, the OECS Global Partnership for Education Project as well as other relevant activities. The consultancy is expected to have a duration of 260 person days over a 3-year period.

The detailed Terms of Reference (TOR) for the assignment can be found at the following website:  
**Website of the Government of Saint Vincent and the Grenadines:**  
[http://www.gov.vc/images/pdf\\_documents/Teacher-Training---ToR.pdf](http://www.gov.vc/images/pdf_documents/Teacher-Training---ToR.pdf)

The **Economic Planning and Sustainable Development Division within the Ministry of Finance, Economic Planning, Sustainable Development and Information Technology** now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

- i. Qualification and experience of the consulting firm:
  - a. A minimum of fifteen years’ experience in providing practice-based teacher training, with a proven track record of improving teacher performance as measured by classroom observation
  - b. A minimum of fifteen years’ experience in applying student-centered pedagogical practices including formative assessment, differentiated instruction, and strategies to meet the needs of students with special educational needs and students of different genders
  - c. Excellent organizational and communication skills and ability to conduct public meetings/consultations and interviews
  - d. Proven experience in research, monitoring and evaluation methodologies

- e. All team members should have excellent written and spoken English language skills
  - f. Work experience or familiarity with the Caribbean or Commonwealth education systems desired
- ii. Personnel: Key experts will be not evaluated at the shortlisting stage so Curriculum Vitae are not necessary but the firm should indicate if it has/ can access key experts in the field of education; monitoring & evaluation; pedagogy; training and mentoring.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with the **Quality and Cost Based Selection method** set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours 9:30am to 3:00pm.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by e-mail) **by 1<sup>st</sup> November, 2019.** *All expressions of interest are limited to a maximum of 20 pages. Any expression of interest Exceeding 20 pages must be submitted in hard copy.*

Attn: Mr. Recardo Frederick  
Director of Planning (Ag)  
Ministry of Finance, Economic Planning, Sustainable Development and Information Technology  
1st Floor, Administrative Building  
Kingstown, Saint Vincent and the Grenadines  
Tel: 784-457-1746 / 784-457-2182

Email addresses: [cenplan@svgcpd.com](mailto:cenplan@svgcpd.com) [medwards-john@svgcpd.com](mailto:medwards-john@svgcpd.com) [rjohn@svgcpd.com](mailto:rjohn@svgcpd.com)  
[maureenflwebber@developmentoptionsja.com](mailto:maureenflwebber@developmentoptionsja.com) [ssutherland@svgcpd.com](mailto:ssutherland@svgcpd.com) [jquow@svgcpd.com](mailto:jquow@svgcpd.com)  
[edfpmcu@svgcpd.com](mailto:edfpmcu@svgcpd.com)