



ST. VINCENT AND THE GRENADINES BUREAU OF STANDARDS NATIONAL QUALITY AWARDS 2023



NQA PROCESS

- a) Completed application forms can be sent via hard copy addressed to the Executive Director SVGBS or emailed: info.svgbs@gov.vc/office.svgbs@mail.gov.vc
** Application forms can be downloaded for the SVGBS website, social media pages or requested via email or hard copy!*
- b) The submitted application will be evaluated to determine eligibility and feedback will be provided within Five (5) working days and all applicants would be of the status of submitted application.
- c) An onsite assessment will be scheduled for all approved applicants. For this assessment; a copy of the company's quality manual/ policy manual or other similar documents will be requested.
- d) The NQA awardees will be selected by an independent Evaluation Panel using information generated from the assessment/audit and notified accordingly.
- e) All participants will be provided with a brief assessment report.
- f) An award ceremony will be held in early 2024, where the winners will be recognized and awarded.
- g) What do winners receive?
 1. The NQA Trophy /Plaque
 2. Industry recognition
 3. All qualified participants will receive:
 - Certificate of participation.
 - A brief report on the findings of the NQA assessment
 4. Incentives:
 - *mentorship for winning companies;*
 - *free audits of companies*
 - *promotion of the companies post awards*
 - *use of SVGBS' Standards Mark*

Applicants are required to submit completed application packages no later than November 15th, 2023.

NOTE: All information obtained during the course of the National Quality Awards Programme will remain confidential in accordance with the SVGBS' Confidentiality agreement. The assessment report and its findings are only for internal purposes related to the National Quality Award Programme.

For additional information and clarification; please contact the NQA Secretariat at the SVGBS

Tel: 1(784)457-8092

Email: info.svgbs@gov.vc, ldouglas@gov.vc, xthomas@gov.vc

The SVGBS anticipates your meaningful participation!

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