



ST. VINCENT AND THE GRENADINES BUREAU OF STANDARDS NATIONAL QUALITY AWARDS 2023



APPLICATION PROCESS

- a) Completed application forms can be sent via hard copy addressed to the Executive Director SVGBS or emailed: info.svgbs@gov.vc/office.svgbs@mail.gov.vc
- b) The submitted application will be evaluated to determine eligibility and feedback will be provided within 3 working days.
- c) Once this process is finished businesses will be notified that have gained successful entry into the programme.
- d) Once eligible an onsite assessment will be scheduled and a copy of your company's quality manual/policy manual or other similar documents will be requested for the assessment.
- e) The awardees will be selected by independent Evaluation Panel using information generated from the assessment/audit
- f) Participants will be notified whether they have been selected as an awardee.
- g) Each participant will be provided with a brief assessment report.
- h) An award ceremony will be held in March-April 2024, where the winners will be awarded
- i) What do winners receive?
 1. *The NQA Trophy /Plaque*
 2. *Industry recognition*
 3. *All qualified participants will receive:*
 - Certificate of participation
 - A brief report on the findings of the NQA assessment

Applicants are required to submit completed application packages no later than November 15th, 2023.

NOTE: All information obtained during the course of the National Quality Awards Programme will remain confidential in accordance with the SVGBS' Confidentiality agreement. The assessment report and its findings are only for internal purposes related to the National Quality Award Programme.

For additional information and clarification; please contact the NQA Secretariat at the SVGBS

Tel: 1(784)457-8092

Email: info.svgbs@gov.vc, Jdouglas@gov.vc, xthomas@gov.vc

The SVGBS anticipates your meaningful participation!

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