

# **REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES– INDIVIDUAL SELECTION)**

*ST. VINCENT AND THE GRENADINES*  
**HUMAN DEVELOPMENT SERVICE DELIVERY PROJECT**  
Credit No.:IDA-60600

**Assignment Title: CPA enumeration, supervision, & field research:  
Field Research Assistant  
Reference No. SVG-HDSD-CS-INDV-3b**

The **Government of St. Vincent and the Grenadines** has received financing from the World Bank toward the cost of the **Human Development Service Delivery Project** and intends to apply part of the proceeds for consulting services.

The objective of the consulting services (“the Services”) is to provide support to the Field Research Facilitators, for the completion of the Participatory Poverty Assessment (PPA) fieldwork and to provide input for the accompanying report. The consultancy is expected to be executed over an eight-week period.

The detailed Terms of Reference (ToR) for the assignment can be obtained at [http://www.gov.vc/images/RequestForExpressionsofInterest/SVG\\_HDSD\\_CS\\_INDV\\_3b\\_Field\\_Research\\_Assistant\\_Tor.pdf](http://www.gov.vc/images/RequestForExpressionsofInterest/SVG_HDSD_CS_INDV_3b_Field_Research_Assistant_Tor.pdf)

The **Economic Planning and Sustainable Development Division, within the Ministry of Finance, Economic Planning, Sustainable Development and Information Technology** now invites eligible Individual Consultants (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services (description of similar assignments, experience in similar conditions, etc. via curriculum vitae, relevant academic certificates and other supporting documents). The minimum requirements include:

1. A minimum of 3 CXC/CSEC passes (including English)
2. The consultant should be based within the respective community
3. The consultant should not be perceived as a ‘community’ or ‘area leader’ (has implications for how the participation rates)
4. The consultant should be comfortable engaging with residents in the community

5. The consultant should be able to command respect from the residents in the community
6. The consultant should be capable of taking notes and provide brief reports

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the **Individual Consultant (IC)** method set out in the above-mentioned Regulations. Further information can be obtained at the address below during office hours 9:00am and 3:00pm.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by 4<sup>th</sup> March, 2020 to:

**Attn: Mr. Recardo Frederick,  
Director of Economic Planning  
Ministry of Finance, Economic Planning, Sustainable Development and Information  
Technology  
1st Floor, Administrative Building  
Kingstown, Saint Vincent and the Grenadines  
Tel: 784-457-1746 / 784-457-2182**

**Email to:** [cenplan@svgcpd.com](mailto:cenplan@svgcpd.com) and [edfpmcu@svgcpd.com](mailto:edfpmcu@svgcpd.com)  
**cc:** [medwardsjohn@svgcpd.com](mailto:medwardsjohn@svgcpd.com)  
[rjohn@svgcpd.com](mailto:rjohn@svgcpd.com)  
[maureenflwebber@developmentoptionsja.com](mailto:maureenflwebber@developmentoptionsja.com)  
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