

# Invitation for Bids

**COUNTRY: SAINT LUCIA**

**NAME OF PROJECT: SUPPORTING ECONOMIC MANAGEMENT IN THE CARIBBEAN (SEMCAR)**

**SEMCAR Grant No. TF0A2237**

**Contract Title: Procurement of IT Equipment**

**Reference No.: CAR-SEMCAR-ICB-G-ITE-01-16**

1. Saint Lucia has received Grant financing from the World Bank toward the cost of the Supporting Economic Management in the Caribbean (SEMCAR) and intends to apply part of the proceeds toward payments under the contract for Procurement of IT Equipment as per Lots 1,2 and 3 for the participating member countries Belize, Dominica, Grenada, St. Vincent and the Grenadines.
2. The *Department of Economic Development, Transport and Civil Aviation*, now invites sealed bids from eligible bidders for the following. The goods are to be delivered to the respective project sites within eight (8) weeks of contract notification.

## **Lot 1- Computers and Other Equipment**

### **Commonwealth of Dominica**

Item #	Item Description	Quantity	Delivery Period
1	Business Desktop Computer	4	4 weeks not exceeding 8 weeks
2	Laptop Computer	13	4 weeks not exceeding 8 weeks
3	LCD Projector	1	4 weeks not exceeding 8 weeks
4	Signature Pads	4	4 weeks not exceeding 8 weeks

### **St. Vincent and the Grenadines**

Item #	Item Description	Quantity	Delivery Period
1	Business Desktop Computer	20	4 weeks not exceeding 8 weeks

### **Grenada**

Item #	Item Description	Quantity	Delivery Period
1	Business Desktop Computer	40	4 weeks not exceeding 8 weeks

## **Lot 2- Printers**

### **Commonwealth of Dominica**

Item #	Item Description	Quantity	Delivery Period
1	MICR Check Printer	1	4 weeks not exceeding 8 weeks
2	Colour Network Printer	2	4 weeks not exceeding 8 weeks
3	Receipt Printer	2	4 weeks not exceeding 8 weeks

## **Lot 3- Servers and Supplies**

### **Commonwealth of Dominica**

Item #	Item Description	Quantity	Delivery Period
1	Database Server	2	4 weeks not exceeding 8 weeks
2	Network Switch	2	4 weeks not exceeding 8 weeks
3	Network Attached Storage	2	4 weeks not exceeding 8 weeks

### **St. Vincent and the Grenadines**

Item #	Item Description	Quantity	Delivery Period
1	Database Server	2	4 weeks not exceeding 8 weeks

3. Bidding will be conducted through the International Competitive Bidding procedures as specified in the World Bank's *Guidelines: Procurement of Goods, Works and Non-Consulting Services under IBRD Loans and IDA Credits & Grants by World Bank Borrowers/Procurement under IBRD Loans and IDA Credits January 2011* ("Procurement Guidelines"), and is open to all eligible bidders as defined in the Procurement Guidelines. In addition, please refer to paragraphs 1.6 and 1.7 setting forth the World Bank's policy on conflict of interest.
4. Postqualification Requirements include:

If Bidder is Manufacturer:

- (i) Financial Capability

The Bidder shall furnish documentary evidence that it meets the following financial requirement(s): Minimum average annual turnover as follows:

Lot 1 US\$200,000.00 for the past three (3) years

Lot 2 US\$50,000.00 for the past three (3) years

Lot 3 US\$50,000.00 for the past three (3) years

The Bidder bidding for the goods of more than one Lot is required to prove that he fulfills the above specified qualification criteria on "aggregate basis".

(ii) **Experience and Technical Capacity**

The Bidder shall furnish documentary evidence to demonstrate that it meets the following experience requirement(s):

i. Bidder must have experience in the field of manufacturing and or supply of goods similar to the goods in the particular Lot for a period of at least three years prior to the deadline for bid submission.

If the bidder is a Joint Venture (JV), the member in charge should meet these requirements.

ii. The Bidders shall submit reference lists for not less than one (1) successfully completed similar contract during the last three (3) years, for supply of IT Equipment at the amount of not less than

Lot 1 US\$75,000 equivalent.

Lot 2 US\$30,000 equivalent.

Lot 3 US\$30,000 equivalent.

The Bidder bidding for the goods of more than one Lot is required to prove that he fulfills the above specified qualification criteria on "aggregate basis".

iii. If the bidder is a Joint Venture (JV), all members should jointly meet all qualification requirements and the member in charge should have at least one successfully completed similar contract during the last three years.

(iii) **Documentary Evidence**

(a) The Bidder shall furnish documentary evidence to demonstrate that the Goods it offers meet the following usage requirement: *[Not Applicable]*

(b) If Bidder is not manufacturer:

If a Bidder is not a manufacturer, but is offering the Goods on behalf of the Manufacturer under Manufacturer's Authorization Form (Section IV, Bidding Forms), the Manufacturer shall demonstrate the above qualifications (i), (ii), (iii) and the Bidder shall demonstrate that it has successfully completed at least two (2) contracts of similar goods in the past four (4) years.

The Bidder bidding for the goods of more than one Lot is required to prove that he fulfills the above specified qualification criteria on "aggregate basis".

More details about all requirements related to the Evaluation and Qualification criteria are specified in the Section III of the Bidding Documents and information on the Supply Requirements are specified in Section VII of the Bidding Documents.

5. Interested eligible bidders may obtain further information from the Project Coordination Unit, Department of Economic Development, Transport and Civil Aviation, and inspect the bidding documents during office hours 0900 hours (9:00 a.m.) to 1600 hours (4:00p.m.) at the address given below \*.

6. A complete set of bidding documents in English may be purchased by interested eligible bidders upon the submission of a written application to the address below and upon payment of a nonrefundable fee of United States two hundred dollars (USD200.00) or in a convertible currency. The method of payment will be by certified cheque, or Bank transfer to Bank of Saint Lucia (XCD Account #901404518, US Account # 901404979, Swift Code: boslllc.) payable to the Supporting Economic Management in the Caribbean. The document will be sent by courier for overseas delivery and surface mail for local delivery.

7. Bids must be delivered to the address below \*\* on or before November 30, 2016. Electronic bidding will not be permitted. Late bids will be rejected. Bids will be publicly opened in the presence of the bidders' designated representatives and anyone who choose to attend at the address below \*\*\* on November 30, 2016. All bids must be accompanied by a Bid Security of

Lot 1 - United States three thousand dollars (US\$3,000.00).

Lot 2 - United States two thousand dollars (US\$2,000.00).

Lot 3 - United States two thousand dollars (US\$2,000.00).

8. The address(es) referred to above are:

\*The Project Coordinator  
Supporting Economic Management in the Caribbean  
Department of Economic Development, Transport and Civil Aviation  
5<sup>th</sup> Floor Conway Business Centre  
Waterfront, Castries, Saint Lucia  
Telephone: 758-468-5816/14  
Fax: 758-453-0417  
Email: [slupcu@govt.lc](mailto:slupcu@govt.lc)

\*\*The Secretary (Submission of Bids)  
Central Tenders Board  
Ministry of Finance  
2<sup>nd</sup> floor Financial Centre  
Bridge Street  
Castries, Saint Lucia

\*\*\*Meeting of the Central Tenders Board

Central Tenders Board  
Ministry of Finance  
2<sup>nd</sup> floor Financial Centre  
Bridge Street  
Castries, Saint Lucia