

INVITATION FOR BIDS

COUNTRY: SAINT LUCIA

NAME OF PROJECT: DISASTER VULNERABILITY REDUCTION PROJECT

IDA Credit # 5493-LC, SCF Loan # TF017101, SCF Grant # TF017143

Contract Title: Procurement of Furniture and Office Equipment for Schools

Reference No.: SLU-DVRP-PFOES-01-17

1. The Government of Saint Lucia has received financing from the World Bank towards the cost of Disaster Vulnerability Reduction Project and intends to apply part of the funds to cover eligible payments under the Contract for Procurement of Furniture and Office Equipment for Schools.
2. The *Department of Economic Development, Transport and Civil Aviation*, now invites sealed bids from eligible bidders for Furniture and Office Equipment as listed in Lot 1 – Furniture, Lot 2 – Computers and Office Equipment and Lot 3 – Theatre Arts and Music Equipment as detailed below. The goods are to be delivered to the respective project sites within eight (8) weeks of contract notification.

LOT 1 – Furniture

	Description	Quantity
1	Student's Desk, Senior	385
2	Teacher's Table	12
3	Student's Computer Desk 29"H (Single)	60
4	Teacher's Desk	5
5	Return	5
6	Stacking Table	4
7	Square Single Pedestal Table 29"H	10
8	Folding Table 29"H	7
9	Student's Drawing Table (Desktop Model)	22
10	Teacher's Drawing Table (Tower Model)	1
11	Whiteboard, Wall Mounted (Magnetic) 96x48"	1
12	Hardwood Stool 25"H (Science Lab.)	56
13	Adjustable Metal Stool (TD Lab.)	23
14	Teacher's Chair	11
15	Student's Chair, Senior 18" Seat Ht.	409
16	Student's Task Chair	152
17	Teacher's Task Chair	5
18	Library Shelving, Metal, FreeStanding	7
19	Display Shelving, Metal	1
20	Storage Cabinet, Metal	15

21	Lateral Filing Cabinet, Metal, Legal Sz., 4 Drawer	2
22	Vertical Filing Cabinet, Metal, Legal Sz., 4 Drawer	5
23	Single Bed w/Mattress, Fitted Sheet /Pillows	4
24	Medicine Chest, Metal, Double Doors	4

LOT 2 – Computers and Office Equipment

No.	Description	Quantity
1	Computer for IT Lab, EDPM Lab, Resource Room, Admin	60
2	Personal Computer for Teacher, TD Lab (Tower Model)	1
3	Personal Computer, Student, TD Lab (Desktop Model)	22
4	Thin Client Device and Monitor	10
5	Server and External Speakers for Thin Client Device	1
6	Video Camera Recorder with Projector	1
7	DLP Projector 2700 Lumens	1
8	Tripod Projection Screen 72", PVC, Portable	2
9	Colour Multi-Function Printer	4
10	Supplies for Colour MF Printer	4
11	Colour Laser Printer for TD Lab	1
12	Supplies for Colour Laser Printer for TD	1
13	Photocopy Machine for Infant School	1
14	Supplies for Photocopy Machine	1

LOT 3 – Theatre Arts and Music Equipment

No.	Description	Quantity
1	VHF 16-Channel Headset Microphone, Wireless Set	1
2	Compact Self-Powered PA/Monitor Speaker, Portable	1
3	Stage Lights	4
4	Guitar Stand	2
5	Bongo Drums	2
6	Percussion Set, 30 Pieces, with Storage Box	3
7	Recorder, Soprano (Descant)	30
8	Xylophone, Alto	1
9	Xylophone, Soprano	2
10	Glockenspiel, Alto, with Beaters	1
11	Glockenspiel, Soprano, with Beaters	3
12	Saxophone, Alto	1
13	Saxophone, Tenor	1
14	Clarinet	1

15	Flute	1
16	Sheet Music Stand	20
17	Portable CD Playerw/Listening Centre 8 Headphones	4
18	Keyboard Stand	2
19	Music Staff Whiteboard, Dry Erase and Dry Erase Markers/Duster	2
20	Instructional Electric Keyboard for Teacher and Student	1
21	Resonator Chime Bells, Diatonic Set of 8, Plastic	1
22	Rhythm Sticks and Activity Games	1
23	Rhythm Sticks Activity CD, Multicultural Songs	1

3. Bidding will be conducted through the National Competitive Bidding procedures as specified in the World Bank's [*Guidelines: Procurement of Goods, Works and Non-Consulting Services under IBRD Loans and IDA Credits & Grants by World Bank Borrowers*](#)/Procurement under IBRD Loans and IDA Credits January 2011/Revised July 2014 ("Procurement Guidelines"), and is open to all eligible bidders as defined in the Procurement Guidelines. In addition, please refer to paragraphs 1.6 and 1.7 setting forth the World Bank's policy on conflict of interest.

4. Post qualification Requirements include:

If Bidder is Manufacturer:

(i) **Financial Capability**

The Bidder shall furnish documentary evidence that it meets the following financial requirement(s): Minimum average annual turnover as follows:

Lot 1 US\$62,000.00 for the past three (3) years

Lot 2 US\$67,000.00 for the past three (3) years

Lot 3 US\$14,000.00 for the past three (3) years

The Bidder bidding for the goods of more than one Lot is required to prove that it fulfills the above specified qualification criteria on "aggregate basis".

(ii) **Experience and Technical Capacity**

The Bidder shall furnish documentary evidence to demonstrate that it meets the following experience requirement(s):

- i. Bidder shall have experience in the field of manufacturing and or supply of goods similar to the goods to be supplied in the particular Lot for a period of at least three years prior to the deadline for bid submission.

Lot 1– Furniture

Lot 2 – Computer and Office Equipment

Lot 3 – Theatre Arts and Music Equipment

If the bidder is a Joint Venture (JV), the member in charge shall meet these requirements.

- ii. The Bidders shall submit reference lists for not less than one (1) successfully completed similar contract (similar to the goods to be supplied for the particular lot) during the last three (3) years at the amount of not less than:

Lot 1 US\$60,000.00 equivalent.

Lot 2 US\$65,000.00 equivalent.

Lot 3 US\$13,000.00 equivalent.

The Bidder bidding for the goods of more than one Lot is required to prove that he fulfills the above specified qualification criteria on "aggregate basis".

- iii. If the bidder is a Joint Venture (JV), all members should jointly meet all qualification requirements and the member in charge should have at least one successfully completed similar contract (similar to the goods to be supplied for the particular lot) during the last three years.

- (b) If Bidder is not manufacturer:

If a Bidder is not a manufacturer, but is offering the Goods on behalf of the Manufacturer under Manufacturer's Authorization Form (Section IV, Bidding Forms), the Manufacturer shall demonstrate the above qualifications (i), (ii), (iii) and the Bidder shall demonstrate that it has successfully completed at least two (2) contracts of similar goods (similar to the goods to be supplied for the Particular lot) in the past four (4) years.

Lot 1 – Furniture

Lot 2 – Computer and Office Equipment

Lot 3 – Theatre Arts and Music Equipment

The Bidder bidding for the goods of more than one Lot is required to prove that he fulfills the above specified qualification criteria on "aggregate basis".

More details about all requirements related to the Evaluation and Qualification criteria are specified in the Section III of the Bidding Documents and information on the Supply Requirements are specified in Section VII of the Bidding Documents.

5. Interested eligible bidders may obtain further information from the Project Coordination Unit, Department of Economic Development, Transport and Civil Aviation, and inspect the bidding documents during office hours 0900 hours (9:00 a.m.) to 1600 hours (4:00 p.m.) at the address given below *.

6. A complete set of bidding documents in English may be collected by interested eligible bidders at the Project Coordination Unit, 2nd Floor, Finance Administrative Centre, Point Seraphine, Castries. The document will be made available from January 29, 2018. The document will be sent by courier for overseas delivery and surface mail for local delivery.

7. Bids must be delivered to the address below ** on or before February 14, 2018 at **1:00 p.m. (1300 hours)**. Electronic bidding will not be permitted. Late bids will be rejected. Bids will be publicly opened in the presence of the bidders' designated representatives and anyone

who choose to attend at the address below *** on February 28, 2018 on *1:30 p.m. (1330 hours)*.
All bids must be accompanied by a Bid Securing Declaration.

8. The address(es) referred to above are:

*The Project Coordinator
Disaster Vulnerability Reduction Project
Department of Economic Development, Transport and Civil Aviation
2nd Floor Finance Administrative Centre
Point Seraphine, Castries, Saint Lucia
Telephone: 758-468-5816/14
Email: slupcu@govt.lc

**The Secretary (Submission of Bids)
Central Tenders Board
Department of Finance
2nd Floor Finance Administrative Centre
Point Seraphine
Castries, Saint Lucia

***Meeting of the Central Tenders Board
Central Tenders Board
Department of Finance
2nd Floor Finance Administrative Centre
Point Seraphine
Castries, Saint Lucia