

## **GOVERNOR GENERAL'S RULES AND PROTOCOLS**

### **Attendance at Dinners and Luncheons**

The Governor General should be met outside (weather permitting), at the door of a building by the President or Chairman of the Organisation, or a senior official.

In being presented to the Governor General and spouse by the Aide-de-Camp (ADC), the President, Chairman, etc., precede their spouses and gentlemen precede their wives. This applies to both public and private functions.

If the Governor General is to be part of a receiving line, the line-up should be host/hostess, the Governor General, the Governor General's spouse, host/hostess' spouse.

### **Seating at Table**

If there is a large head table, the Governor-General and his/her spouse, and the host and/or hostess, should remain until the last to enter the dining room. They enter the dining room in the following order:

1. The ADC
2. The Governor-General
3. The host/hostess

At a large formal dinner the Governor General should sit on the right of the Chairman or host of that dinner, regardless of the fact that there may be a "Guest Speaker" (titled or otherwise), or other distinguished guest. His/her spouse sits to the left of the Chairman or host. There are, however other appropriate seating arrangements. The ADC should sit at a table immediately in front of the Governor General in order to be available if required.

At a dinner or reception of any size, the Governor General is served first, his/her spouse second.

### **Speeches**

A speaker at dinner (or other function) addresses the Chairman first, "Mr/Madam Chairman", followed by "Your Excellency" or "Your Excellencies" if the Governor General is accompanied by his/her spouse.

It is preferable that any remarks by the Governor General be made early in the program.

### **Departure from dinner or official function**

When the Governor General, preceded by the ADC, leaves a dinner or other function, the guests stand until the Governor General and party have withdrawn. The Governor General, preceded by the ADC, is escorted to his/her motorcar by the Presiding Officer, or if the latter must remain with guests, by another senior official designated for this duty.